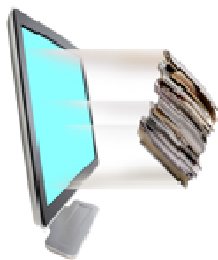# SOUTHWEST SOLUTIONS GROUP BRINGS UNEXPECTED SOLUTION TO MAJOR SAN ANTONIO MEDICAL FACILITY

This San Antonio medical facility needed to recapture valuable space being used for the storage of medical records. The initial approach was to relocate the records into high density storage shelving at another facility. Southwest Solutions Group designed a system for their new location that would save space; but we didn't stop there. Although increasing physical capacity was a primary objective, moving the records would still require a substantial system that was likely to be phased out over several years as the client considered a day forward digital platform. We wanted the client to have the ability to consider all options and provided a digital conversion solution that not only reduced their space requirements and equipment procurement, but provided immediate benefits within their EMR system. Providing a solution means understanding the problem and the overall objectives. Here's a small sampling of challenges identified:

- *Short on Space*
- *Timeline to relocate within a short span of time*
- *Wanted a specific number of records released each week for scanning*
- *Needed somewhere to store the paper during the QC retention period after scanning*
- *Needed to have them shredded once the QC period was met*
- *Wanted to scan older files first, but multiple years were interfiled together*
- *Needed to be able to identify specific requirements during the scan for specialty items such as ultrasound films, EKG's, etc.*

The facility had researched digital migration in the past but found it to be too expensive and time consuming. Southwest Solutions developed a plan, process and budget to provide the best SOLUTION for their challenges including:

- **Pulling Records**
- **Database alignment**
- **Scanning**
- **QC**

- **Manifest & Boxing**
- **Document Prep**
- **Index**
- **Secure import**

- **Store**
- **Shred**

The final solution addressed all of their challenges and enabled the conversion of *3000 Boxes* representing over **SEVEN MILLION** pages which are now secure and accessible!

What' does YOUR solution look like?

SOUTHWEST SOLUTIONS GROUP

Making your information *work for you!*

800-803-1083